Logistical Details for the Summer Students

Logistical Details for the Summer Students Accommodation for outstation students has been arranged at the Meghnad Saha Abhasan-II (MSA-II) housing complex hostel which is located 5-6 KMs away from the SINP main campus. The shuttle bus facilities in the morning and in the evening are available to commute between the MSA-II and the SINP campus. There will be a dedicated bus for theSummer /UGA program. On reaching Kolkata, the students should go directly to MSA-II to get accommodation facility. The address for the MSA-II is given below.

MeghnadSahaAbasan-II
PRD Link Rd, GL Block,
Near Mandir Para East Kolkata Township
Kolkata, West Bengal 700107

This is in walking distance from the "Ruby General Hospital" (locally called "Ruby more") island on the EM bypass road. There is a service road and if you walk along with this path, you will reach MSA-II in about 5-7 minutes. The telephone numbers of MSA-II are

1. Security Gate: (033) 24420346, 24420288.

2. Guest House: (033)24420326.

You need to contact the security/caretaker of this MSA-II facility and show him the offer letter. It is good to call this number a couple of days before your arrival to check whether everything is in order.

Google map directions from Ruby More to MSA II: https://tinyurl.com/y3mv3zs8

If you are not staying at the MSA II guest house and making your own arrangements, please come to the SINP campus on your first program day. For more information on reaching SINP, you can visit

http://www.saha.ac.in/web/contact- us/how-to-reach

For information on research and other facilities, you can visit the SINP home page
http://www.saha.ac.in/

Once you reach SINP, you should visit the security office and show your offer letter and your institutional identity card. You will then be able to enter SINP. You can quickly go and meet your mentor and start working on the project. The name and the details of your mentor at SINP have been already informed you in advance. You could contact them before coming to SINP by e-mail and inform them about the exact date of arrival and make an appointment for the meeting. Regarding the seating arrangements, please coordinate with your mentor. In any case, you will always have access to the library. Moreover, for computational need, you can use the Computer lab (room no: 335) on phase II of the second floor of the main building. The staff at the lab will help you guide through all the procedures.

Once you arrive at SINP, please meet **Mr. Pradip Das at SIRD office (Room No. 3404). You sign on the FIRST DAY of your attendance and submit copies of your mark sheets for your Secondary, Higher secondary, Bachelors, Masters Examinations.**

Please staple all these documents, and write your name at the top of the front page. Please keep your original train tickets with you for the reimbursement purpose **and fill up your TA/DA form (also available on the website) near the end of the program.** Your mentor has to certify that you have attended the full program. You need to submit the original tickets for this purpose. Even if you are a local candidate, you are eligible to get the DA for the number of days you are visiting SINP. So, do not forget to fill up the TA/DA form. Make sure to sign all the documents (e.g. copy of your ticket etc.) that you submit. It will take some time to process your TA/DA bills, so please **bring sufficient money with you** so that you can manage your stay at SINP without any troubles. Your accommodation would be free of cost, but you have to pay your food bill either at MSA II guest-house or at SINP canteen.

Please show your offer letter to the Librarian at SINP to get access to the Library. Please note that you can not issue any books, but you can always read them sitting in the library. If you are carrying any laptop/tablet, get those registered with the **computer section for free Wi-Fi access**. For both the case, please get the necessary forms signed by your mentors.

During your stay, it is expected that you will be working full time and be present at the Institute. For any reason, if you cannot come to the institute, it must be communicated immediately to your mentor, and if possible prior approval must be taken.

If you have any problem at SINP at any stage of your stay, please contact your mentor first. In case you have any administrative issue, you can meet **Mr.Pradip Das** at room **SIRD**. **ONLY** in the case of emergency call **Mr.Pradip @ 9830818903**.

Moreover, you always be in touch with your friends - they usually always know more than you :-) Have a enjoyable and fun-filled stay @ Kolkata!