Computer Section

SAHA INSTITUTE OF NUCLEAR PHYSICS

Email-Internet Account

[For Faculty Members / Permanent Employees / PhD Students / Research Associates]

Full Name of the Applicant (in block letters)   :

Designation   :

Division/Section   :

Employee ID.   :

Extn No.   :

Mobile No.   :

Alternate E-mail address   :

LOGIN Name (**first name.last name**)   :

Type of Account   :   **Both email & internet / only internet**

* Please attach photocopy of appointment letter

………..………………..
Signature of the applicant with date

☐☐☐ **Authorised by:**   ……………………………………………………..
Signature of Head of the Division/Section with date

☐☐☐ **Not required for faculty members**

Applicants may kindly note the following

- ✓ Before using email facility please read Email usage policy of SINP carefully with the link "http://www.saha.ac.in/web/E-mailPolicy.pdf".
- ✓ The system may have to be brought down at short notice because of system maintenance or other reasons.
- ✓ While care would be exercised with regard to safekeeping of user files in the main systems, the users are strongly advised to keep backup copies of their important files.
- ✓ The duplicate applicant's copy of this form should be preserved for future reference.

[For office use only]

TYPE OF ACCOUNT   ……………………   LOGIN NAME   ……………….......

DISK SPACE ALLOTTED   ……………...........   DATE OF OPENING A/C   ....…………….....

Signature   ……………………