

CERTIFICATE

1. I have traveled in the entitled class.
2. No TA/DA has been drawn from any other source for this trip.
3. I was present in the tour station for all the days the daily allowance has been claimed.
4. The mileage and the amount claimed is correct to the best of my knowledge.

Station :

Signature & Designation of the Drawer

Date::

Countersigned by the PI :

BANK DETAILS (For transfer of TA/DA)

Name of the Account Holder:

Account Number:

Name of the Bank:

Branch:

Address of the Bank:

IFSC:

PAN:

For Office Use

PASS ORDER	
Rs.	Rupees
.....	
passed for payment.	
Head of Accounts:	Accounts Officer
	Date:

Coordinator: _____
Indian Beamline
at Photon factory

Sr. Administrative Officer. _____

List of Attachments to be sent along with the TA/DA claim to,
Prof. Chandrabhas Narayana,
Jawaharlal Nehru Centre for Advanced Scientific Research,
Jakkur P.O., Bangalore 560064

- 1) Air tickets and all the boarding passes.
- 2) Bills for local transport in India (if Taxi bill available, please submit):
- 3) Medical Insurance bill.
- 4) Visa fee receipt.
- 5) Receipt of Narita – Tsukuba center and return bus tickets.
- 6) Taxi bill from Tsukuba center to KEK and return.
- 7) Foreign currency purchase receipt.
- 8) Experimental beam time report, the softcopy of the report can be emailed to **india.japan@saha.ac.in**